



Federal Communications Commission
Washington, D.C. 20554

April 17, 2013

Francine M. de Venoge
Computech, Inc.
7735 Old Georgetown Road
12th Floor
Bethesda, Maryland 20814
e-mail: fdevenoge@computechinc.com

Re: FOIA No. 2013-201

Dear Ms. de Venoge:

On March 12, 2013, the Federal Communications Commission (“Commission” or “FCC”) received a Freedom of Information Act (“FOIA”) request from Mr. Shawn Musgrave on behalf of MuckRock News for a copy of the Commission’s three most recent contracts “used to purchase and maintain the FCC compliant database software (Consumer Information Management System, CIMS).”¹ Upon reviewing our files, we have identified two contracts entered between the Commission and Computech during this time period that were used to maintain CIMS: Contract Nos. FCC12A0017 and PUR11000077.

Section 0.461(d)(3) of the Commission’s rules states that “[i]f the request is for materials submitted to the Commission by third parties and not open to routine public inspection . . . [t]he submitter or submitters will be given ten calendar days to respond to the FOIA request.” *See* 47 C.F.R. § 0.461(d)(3). Thus, pursuant to 47 C.F.R. 0.461(d)(3) of the Commission’s rules, you may file a response to this FOIA request (or inform us that you will not be responding) by April 29, 2013, explaining why any portions of these records are confidential commercial information that should be withheld pursuant to FOIA Exemption 4, 5 U.S.C. § 552(b)(4). Pursuant to this rule, any objections to disclosure must be set forth in a “detailed written statement specifying all grounds for withholding any portion of the information.” Moreover, please note that the rule requires that this response be served on the party seeking to inspect the records. *See* 47 C.F.R. 0.461(d)(3). Mr. Musgrave may file a reply (or inform us he is not) within ten business days of receipt of the response. After we receive all responses, we will issue a decision on Mr. Musgrave’s FOIA request.

¹ Email from Shawn Musgrave to FOIA@fcc.gov (March 12, 2013) (“FOIA request”).

The requester's contact information is:

Shawn Musgrave
MuckRock News
DEPT MR 3221
P.O. Box 55819
Boston, MA 02205-5819
Email: 3221-39663559@requests.muckrock.com

Please do not hesitate to contact me with any questions or comments, such as if you need assistance identifying the documents that Mr. Musgrave has requested. I may be reached at Nereyda.Dunn@fcc.gov, or by phone at (202) 418-7963.

Sincerely,

A handwritten signature consisting of the letters "NC" enclosed in a circle, with a small checkmark above the "C".

Nereyda Dunn
Office of Managing Director

cc: Shawn Musgrave
Warren Firschein, FCC
Stephanie Kost, FCC
Patricia Quartey, FCC